

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down *or*
Code Yellow-Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Central School

Date of Drill: 12-6-17 Time drill was held: 12:25 (am/pm)

Exact time required to evacuate/shelter/secure: 40 secs.; 3:25 to clear

Total Participants: 315 + 41 = 356 Total

Remarks: Teachers' Lounge door - no lock with staff in the room; Need a lock for the door (Night lock device)


This report is for emergency drill # 2 of 3 for school year 2017-18.

Name of person conducting drill: DeeAnne Pohlmann

Title of person conducting drill: Principal

Signature of person conducting drill: DeeAnne Pohlmann

Drill was Coordinated With:

Emergency Management Coordinator
Signature & printed name:  Richard L. Sexton
Title: EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

Fire (fire chief or designee)
Signature & printed name: _____
Title: _____