

**MENOMINEE AREA PUBLIC SCHOOLS**  
**MENOMINEE, MICHIGAN**

"It is the mission of the Menominee Area School Board to provide an education that best enables our students to compete successfully in today's modern world as well as to provide a safe and challenging atmosphere while being fiscally responsible to our community."

**APPROVED**

Minutes of a Regular Meeting of the Board of Education

The Board of Education of the Menominee Area Public Schools met for a Regular Meeting on Thursday, February 18, 2016 in Blesch Intermediate School Library.

The meeting was called to order by the President of the Board, Mr. Ken Pulver at 6:30 p.m.

Members present:

Mr. Ken Pulver-President  
Mrs. Marye Mathieu, Secretary  
Ms. Ruby Ivens, Trustee  
Ms. Shelly Spaude, Trustee  
Mrs. Julie Hendrick, Trustee  
Ms. Tana Moore, Trustee  
Mrs. Terri Mileski, Superintendent  
Mr. Coleten Kotecki, Junior Student Representative  
Mr. Caleb Kleiman, Senior Student Representative

Members absent: Mr. William Kakuk-Treasurer

**ADOPT AGENDA:**

Moved by Ms. Ivens, seconded by Mrs. Hendrick, that the agenda be adopted as presented. Motion carried. (5-0)

**APPROVE MINUTES:**

Moved by Mrs. Mathieu, seconded by Ms. Spaude, that the minutes of the Regular Meeting of January 21, 2016 be approved as presented. Motion carried. (5-0)

**PUBLIC COMMENTS:** No Public Comment

**NON-ACTION ITEMS:**

May 3 - Day of School (No Election); Last Day of School June 8  
Sinking Fund Phase Two Update

**FINANCE REPORT:**

Moved by Mrs. Hendrick, seconded by Ms. Moore, that the Board approve the recommendation of the Business Manager to approve the Bill Warrants and Payroll in the amount of \$992,406.78, from the General Fund; \$62,578.54 from the School Service Fund (S.L.); \$14,970.90, from the Trust and Agency Fund; and \$11,585.00 from the Sinking Fund (43) for a grand total of \$1,081,541.22 and approve the Business Manager's Report as presented and place it on file. Motion carried. (5-0) (Appendix I to these minutes)

**STUDENT REPRESENTATIVE'S REPORT:**

**CENTRAL:**

- PTO Mid-Winter Bounce and Title One Math day were well attended. PTO added \$734 to the playground account. Thanks to all who helped make this event a huge success.
- 1st and 2nd graders attended Dorothy in Wonderland at UW Marinette.
- March is National Reading Month and Central will kick off with a Title 1 Reading Night on Tuesday, March 1. Guest readers will be in costumes dressed as favorite book characters. Theme is Camp Read S'more.
- McTeacher Night was a hit. Thanks to Mr. Larson and staff at McDonald's, Central teachers who helped at the restaurant, and everyone who made purchases or gave donations. They earned \$650/00 for the playground fund.

**BLESCH:**

**JUNIOR HIGH SCHOOL:**

- Student council is currently working on a water drive for the people of Flint, MI. They have challenged area school districts and most have accepted their challenge to see who can get the most donations of money or bottles of water. They will be filling up a Menominee school bus thanks to Mrs. Mileski and drive it to Flint. They are also going to have advertisements about this drive on Bay Cities Radio and because of a grandparent who works at Kimberly Clark, one of our student council members, Kimberly Clark has promised to match funds up to \$10,000.00 for the cause. Social media hashtag #AStateDividedNowAStateUnited.
- Held the Super Bowl Food Drive last week and donated 1,018 food items to the area shelter/pantries.
- Book Club is officially starting next week. Parent volunteer, Mrs. Marcia Hubert and upperclassman Jaden Russell have agreed to facilitate the book club. Mrs. Granquist will be ordering the books so anyone that joins can keep their books. This will help those who join build their own libraries.

**SENIOR HIGH SCHOOL:**

- Winter Homecoming is this week. There have been various games during lunch and fun dress up days. Assembly is at 1:30 on Friday. Game starts at 7:00 with dance to follow.
- Bill Radamacher, graduate of Menominee High and a player of the NFL, will present our high school with a Super Bowl 50 golden football before the varsity game.

**OTHER COMMITTEE REPORTS:**

Moved by Mr. Pulver, seconded by Ms. Ivens, that the Board of Education accept the report of the Board Operations Committee and place them on file. Motion carried. (5-0) (Appendix II to these minutes)

Moved by Ms. Spaude, seconded by Ms. Moore, that the Board of Education accept the report of Public Relations Committee and place them on file. Motion carried. (5-0) (Appendix III to these minutes)

Moved by Ms. Ivens, seconded by Mrs. Hendrick, that the Board of Education accept the report of Instructional and Academic and place them on file. Motion carried. (5-0) (Appendix IV to these minutes)

Moved by Ms. Moore, seconded by Mrs. Hendrick, that the Board of Education accept the report of Finance Committee and place them on file. Motion carried. (5-0) (Appendix V to these minutes)

**ACTION ITEMS:**

Moved by Ms. Ivens, seconded by Ms. Moore, that the Board of Education approve the Annual Retainer Contract with Thrun Law Firm.

Motion Carried. (5-0) (Appendix VI to these minutes)

Moved by Mrs. Mathieu, seconded by Mrs. Hendrick, that the Board of Education approve the following new hires for the 2015-16 school year.

Tony Hofer - Girls Golf Coach  
Tammy Plautz - Substitute Cafeteria  
Christi Fowler - Temporary Title One Aide

Motion Carried. (5-0) (Appendix VII to these minutes)

Moved by Mrs. Hendrick, seconded by Mrs. Mathieu, that the Board of Education approve approve the High School Fishing Club.

Motion Carried. (5-0) (Appendix VIII to these minutes)

Moved by Ms. Moore, seconded by Mrs. Hendrick, that the Board of Education approve the Technology Director and/or Business Manager to make procurement decisions, within the scope of the E-Rate project, when the dollar amount exceeds \$5,000.

Motion Carried. (5-0) (Appendix IX to these minutes)

Moved by Mrs. Hendrick, seconded by Ms. Moore, that the Board of Education approve the Rubric for selecting bid.

Motion Carried. (5-0) (Appendix X to these minutes)

Moved by Ms. Moore, seconded by Mrs. Mathieu, that the Board of Education approve the selection of bid review committee by the Superintendent after bid window closes.

Motion Carried. (5 -0) (Appendix XI to these minutes)

Moved by Mrs. Hendrick, seconded by Ms. Moore, that the Board of Education approve the immediate posting of RFP for network upgrades.

Motion Carried. (5 -0) (Appendix XII to these minutes)

Moved by Mrs. Spaude, seconded by Mrs. Mathieu, that the Board of Education approve to select Michigan Leadership Institute-Mark Eckhardt, to facilitate the Superintendent Evaluation.

Motion Carried. (4-1) (Appendix XIII to these minutes)

#### **PRINCIPAL'S REPORTS:**

##### **CENTRAL:**

-The School Improvement Team worked together with Sam Ewing on Tuesday afternoon and have made great progress on the necessary components of the program. The results of the School Systems Review (SSR) indicate that our strength is in the areas of School, Family, and Community Relations. Based on supporting evidence, we have a score of 3 out of 5 in this category. Our weakest area is Teaching for Learning, with a score of 2 out of 5. With the purchase of the new reading series and other systems we are working on with Sam, we are making progress in this area, especially with documenting evidence.

-Teachers will be receiving additional professional development with Renaissance Learning next week. There are two sessions scheduled next week to help staff understand and use the reporting features with the STAR Reading & Math and Star Early Literacy Programs.

-Follow-up Title 1 compliance meeting is on Friday. Thank you to Jan Smith for the Title 1 Handbook and to Danielle Dumais for all her hard work preparing for the meeting.

##### **BLESCH:**

**PRINCIPAL'S REPORTS CONT:**

**JUNIOR HIGH SCHOOL:**

- Jr/Sr High School Improvement team met on Wednesday and will be meeting again tomorrow. We will have a great start to our plans for 2016-17. All of our mandated state surveys are completed at this time for School Improvement and we have also finished with our perception survey for the ACE sections by students.
- There is a significant decrease in the number of students projected for intervention for the 2016-17 academic year in grades 7-10. Specific numbers will be reported in May.
- All ELA teachers/student have completed the 2nd of 3 prompts to their 7-11th graders, and all have assessed using the Power Paragraph Rubric and recorded scores on the data table used to collect the evidence. Over 80% of students showed improved growth in their writing from the baseline prompt to the third and final prompt with the direct instruction by all ELA teachers on the Power Paragraph Format.
- Junior High scheduling has begun and will be completed soon.

**SENIOR HIGH SCHOOL:**

- Project Lead the Way/Robotics visit to Bullock Creek High School in Midland March 7.
- Met with representative from Bay College regarding Dual Enrollment, Articulation and Middle College. Meeting again on February 24.
- Scheduling for next year is almost complete.
- Testing update on SAT, PSAT and M-Step WorkKeys on line.
- CTE - Transcribed credit courses.
- March, BPA will be traveling to Grand Rapids for competition.

**SUPERINTENDENT'S REPORT:**

- Superintendent's Roundtable has been rescheduled to Wednesday, February 24. Topics: County-Wide School Safety Meeting, Enrollment Projections, County-Wide Board Workshop, Balanced Calendar, County-Wide PD Day(s), and other ways of sharing services/resources.
- February PD Day-Change to teacher-driven PD is proving to be a more effective way of delivering PD. A follow-up survey will be given to teachers and administrators next week.
- AED/CPR Training-Great feedback from staff who attended. Goal will be to have all staff trained by June 2017.
- Title 1 Compliance Review will be conducted on Friday at Central, Blesch, JR/SR High and District Level.
- Sam Ewing will be working on School Improvement training with JR/SR High team one more time on Friday. All teams will meet again in April.
- Meeting on Thursday, February 25 to review the work that has been completed on the Master Schedule. The team seems to be ready to complete it ahead of time.
- Quarterly Conference-Board, administration and MCDEA are meeting on Monday, February 29 to discuss a number of items, including the 2016-17 school calendar.

**COMMUNICATIONS:** Thank you notes were received from the family of:

Peter Thielen Family (father of Jann Thielen)

**ADJOURNMENT:**

Moved by Mrs. Ivens, seconded by Ms Moore, that the meeting be adjourned at 8:12 p.m.  
Motion carried. (5-0)

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MARYE L. MATHIEU, SECRETARY

APPROVED AND ENTERED INTO THE PROCEEDINGS OF THIS DISTRICT

\_\_\_\_\_, 2016

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TERRI MILESKE, SUPERINTENDENT